

**LIMA TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting Minutes  
February 13, 2023**

**CALL TO ORDER:**

Supervisor Luick opened the meeting at 7:00 PM with the Pledge of Allegiance. Board members present were Duane Luick, Nanette Havens, Kacie Szpara, Greg McKenzie, and Dale Luick.

**AGENDA APPROVAL:**

A motion was made by McKenzie, seconded by Dale Luick to amend the agenda and add under New Business Acceptance of the Resignation of the Clerk. All ayes.

**APPROVAL OF CONSENT AGENDA:**

Moved by McKenzie, seconded by Dale Luick; a motion to approve the consent agenda as presented. All ayes. Motion Passed.

MEETING MINUTES –JANUARY 9, 2023

ACCOUNTS PAYABLE - \$ \$11,539.14

PAYROLL – \$13, 154.69

<b>ACCOUNTS PAYABLE 2/13/2023</b>		
<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
B S & A SOFTWARE	ANNUAL SEV/SUPPORT CONTR. FEB.2023 TO FEB.2024	1,800.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSLT PERIOD ENDING 12/30/22	850.00
CARLISLE/WORTMAN ASSOC., INC.	WOLF CONSLT PERIOD ENDING 12/30/22	300.00
CHELSEA AREA CONSTRUCTION AGENCY	FEB 2023 OFFICE LEASE PYMT	1,098.49
CITY OF CHELSEA	LANDFILL MAINT. REMEDIATION MAY,2022-OCT,2022	1,193.31
COMCAST BUSINESS	8529 10 221 0105382 OFFICE INTERNET	146.85
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	63.67
IVS COMM	JAN 2023 OFFICE PHONES #7344752246	90.00
KCI	ASSESSMENT NOTICES - POSTAGE PREPAID	864.50
LIMA TOWNSHIP	G-07-16-400-019 LIMA DEPOT WWRA PORTION ONLY	55.00
MIDWESTERN CONSULTING LLC	PROFESSIONAL SERVICES. 11/7/22 - 1/28/23	783.00
RENIUS & RENIUS	ASSESSOR SERVICES JAN 2023	2,916.67
TANYA STRONG	JAN 2023 JANITORIAL FOR OFFICE & HALL	180.00
VERIZON	642097789-01 TWP.HALL BROADBAND 12/29/22 - 1/28/23	40.76
VICTOR L. LILLICH, J. D.	LEGAL SERVICES 1/01/23 - 1/31/23	1,125.00
WASHTENAW COUNTY TREASURER	CUST.#5013 12/22 P.R.E INVOICE LEDGER	31.89
<b>TOTAL</b>		<b>11,539.14</b>

<b>PAYROLL 1/9/2023</b>	<b>GROSS</b>
<b>Nanette Havens</b>	2824.29
<b>Dale Luick</b>	324.61
<b>Duane Luick</b>	2824.29
<b>Greg McKenzie</b>	324.61
<b>Kacie Szpara</b>	2824.29
<b>Else M Heller</b>	902.10
<b>Randall Raiford</b>	858.00
<b>Mariano Sastre</b>	660.00
<b>Elaine Bareis</b>	1612.50
<b>TOTAL</b>	<b>13154.69</b>

**REPORTS:**

Treasurer’s January 31 report – Nanette Havens

TREASURER'S REPORT	JANUARY 31, 2022
Beginning Balance - Chelsea State Bank	\$ 730,887.98
Deposits	150,489.26
December Payroll	(13,565.38)
Accts. Payable/Bank Svc. Chg.	(11,692.36)
<b>CSB Checking Balance (.05% int.)</b>	856,119.50
Non-Maturing CD's (4) - Flagstar	672,469.51
<b>Total CSB Checking &amp; CD's</b>	<b>1,403,357.49</b>
CSB Money Market	540,850.97
Monthly Interest (.25%)	803.87
<b>Total CSB Money Market</b>	<b>541,654.84</b>
CSB Money Market - ARPA	401,179.50
Transfer to General Fund	
Monthly Interest (.10%)	255.55
<b>Total CSB Money Market ARPA</b>	<b>401,435.05</b>
Flagstar/Thornton Farms	216,142.81
Thornton Farms - Monthly Interest (.65%)	125.17
<b>Total Flagstar Checking</b>	<b>216,280.49</b>
<b>Funds Available</b>	<b>2,070,243.85</b>
<b>Total Funds</b>	<b>\$ 2,687,959.39</b>

**PUBLIC COMMENT**

None

**REPORTS**

- Treasurer’s January report – Nanette Havens
- Zoning Administrator - Mariano Sastre
- Capital Improvements – Ed Greenleaf
- CAPT-DART – Ed Greenleaf
- Cemetery – Dale Luick
- SEMCOG – Duane Luick
- Chelsea District Library – Patricia Garcia (Absent)
- Lima Township Planning Commission – Nanette Havens
- Western Washtenaw Recycling Authority – Nanette Havens
- WAVE – Greg McKenzie
- Clerk’s Report – Kacie Szpara
- Chelsea Area Fire Authority (CAFA) – Craig Maier
- Supervisor – Duane Luick

**OLD BUSINESS**

None

**NEW BUSINESS**

Castleberry & Lucas Attorneys Fee Agreement – Motion by McKenzie, seconded by Dale Luick, to approve and authorize the Supervisor to sign “Attorney Fee Agreement” for Lucas & Castleberry based on proposal date January 31, 2023. All ayes. Motion passed.

Motion by McKenzie, seconded by Dale Luick, to authorize any Township Board Member to be an authorized contact as per paragraph 7 of the attorney agreement. All ayes. Motion passed.

Motion by Dale Luick, seconded by Duane Luick to accept the resignation of Township Clerk Szpara. McKenzie, Duane Luick, Dale Luick and Havens were ayes. Szpara abstained. Motion passed.

Motion by Dale Luick, seconded by Duane Luick to appoint Teresa Reynhout to the position of Lima Township Clerk, effective February 14, 2023. McKenzie, Duane Luick, Dale Luick and Havens were ayes. Szpara abstained. Motion passed.

Received a letter from P.C. Chair Marlene Consiglio regarding Wolf Site Plan. Supervisor is to provide attorney correspondence to the Planning Commission.

#### **PUBLIC COMMENT**

Arlene Bareis asked when annual meeting and budget hearing would be scheduled.

#### **ADJOURNMENT**

Motion by Havens, seconded by Dale Luick, to adjourn the Lima Township Board of Trustees meeting for February 13, 2023. All ayes. Motion passed.

Respectfully submitted,

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Kacie Szpara, Township Clerk

Prepared by Teresa Reynhout