

## **Lima Twp: Board Meeting Synopsis, 03-10-2025**

Meeting called to order at 7:00pm. Members present: Supervisor Bill VanRiper, Treasurer Nanette Havens, Clerk Ann Kwaske, Trustee Dale Luick, Trustee Greg McKenzie.

Motion to approve the agenda with one modification and two additions: change "Office manager pay rate" to "Office manager pay rate and hiring process", add "Office/hall cleaning rate", and add "Fletcher Rd purchase agreement seller's response". Motion passed 5-0.

Motion to approve the consent agenda of Minutes of February 10 Budget Workshop, February 10 Regular Meeting, February 17 Special Joint Meeting, and February 27 Special Meeting, Payroll (\$13,631.04), and Accounts Payable (\$25,776.51). Motion passed 5-0.

The board had a discussion on the building needs and requirements for a new office/hall.

Motion to appoint Supervisor VanRiper and Clerk Kwaske as the preliminary interview committee for reviewing resumes for the office manager position and make a recommendation of a maximum of 3 candidates to be interviewed by the board, and to set the salary range of the position to \$20-\$30 per hour, and to accept resumes through March 17, 2025. Motion passed 5-0.

Motion to accept the raise in cleaning rates per the Strong's March 7, 2025 letter to the township. Motion passed 5-0.

Motion regarding the seller's purchase agreement revisions sent by email on March 7, to modify the effective date to be the date the contract is signed, to cross out section 35 in its entirety, and to authorize Supervisor and Clerk to sign the revised purchase offer and send back to the seller. Motion passed 5-0.

Meeting adjourned at 8:26pm.

This is only a synopsis. After approval, the complete minutes for this and all Board meetings are available at [LimaTownshipMI.gov](http://LimaTownshipMI.gov).

Prepared by: Ann Kwaske, Clerk

Approved by: Bill VanRiper, Supervisor